



## Coulson Tough Registration Instructions for 2017-2018

Click on this link to “Find Your Neighborhood School” in Conroe ISD:

[https://routeinfo.conroeisd.net/infocatorrc/info.aspx?OrgGuid=ORG-CONROE&profileguid=conroe\\_1718](https://routeinfo.conroeisd.net/infocatorrc/info.aspx?OrgGuid=ORG-CONROE&profileguid=conroe_1718)

If you are moving to the Coulson Tough school zone from another CISD school zone or if your child attended a CISD school in the past, then bring in your proof of residency in the Coulson Tough school zone to be copied, fill out a yellow temporary placement card, and pick up a 2017-2018 Immunization Checklist.

If you have your child’s immunization record with you we can copy it at that time and give to the school nurse for review or you can send to her – see item #3 below.

If you will need to complete anything online then Carolyn Duncan will email you.

### **New-to-Conroe ISD students will need to register online & complete the steps below:**

1. If you do not have a computer available, please email Carolyn Duncan in our registration office at [cduncan@conroeisd.net](mailto:cduncan@conroeisd.net) or call 281-465-5906 to arrange a day and time for you to come in and use one of the school’s computers during the school year.

#### **How to find the “Family Portal” for online registration:**

Go to [www.conroeisd.net](http://www.conroeisd.net)

Then click on “Parents/Students” near top of webpage

Then click on “Enrollment and Transfers”

Then scroll down to the second paragraph and click on "[Family Portal](#)" which is in blue.

After you have completed and submitted the online registration, please email Carolyn Duncan at [cduncan@conroeisd.net](mailto:cduncan@conroeisd.net) or call her at 281-465-5906 to make sure your child’s online registration was received. If you are pre-registering a Kindergartener for 2017-2018 then you can come by the front office to pick up a Kindergarten Packet. A 2017-2018 Immunization Checklist for KG-6<sup>th</sup> will be included in the packet. If you are registering a Pre-Kindergartener (if eligible) or a 1<sup>st</sup> - 6<sup>th</sup> grader, then you can pick up the appropriate 2017-2018 Immunization Checklist from the front office or you can print one from the Coulson Tough Registration web page.

2. At least one weekday prior to making your appointment to complete registration, scan or take a photo of your child’s immunization record and the completed Immunization Checklist and email to Nurse Cyndi at [cschulken@conroeisd.net](mailto:cschulken@conroeisd.net) or fax to 936-709-9909. You may want to download one of the free apps for scanning with your phone such as CamScanner from the Apple store or Google Play. Nurse Cyndi will contact you if your child is missing any required immunizations. If your child does not have an up-to-date immunization record, please be aware that an updated record will be required to start school.

**Please Note: Bring the original/official immunization record to your registration appointment.**

3. After your child’s immunizations have been approved by Nurse Cyndi, please use this link to schedule your registration appointment:

[Signup Genius](#)

\*\*\*Please schedule a separate 30-minute appointment for each child. \*\*\*

(continued)

**Bring the following original documents to your appointment even if you have uploaded to your child's online registration – this is needed for verification purposes and to ensure we have clear copies of the documents:**

- Original/Official Immunization Record with completed 2017-2018 Immunization Checklist
- Child's original Birth Certificate
- Child's original Social Security Card (or original Passport if born outside of U.S.A.)
- Proof of Residency – recent (within past 6-8 weeks) original utility bill for gas, water or electricity or fully-executed (signed and dated by all parties) original lease, sales contract, or disbursement statement from closing on purchase of a home.
- Original Photo ID of parent/legal guardian registering child
- Grades 1 – 6 must also provide: Most recent original Report Card from previous school. Any standardized testing, i.e. Stanford, Olsat, STAAR, etc. is also helpful for class placement.

**Coulson Tough Neighborhoods & Bus Information**

**Students must live one mile or more from campus to be eligible for transportation.**

**No Bus Service**

**Regan Mead\***

\*One residence -- 1 Forest Muse Drive -- is **NOT** in Conroe ISD. It is in Magnolia ISD.

**Artist Grove  
Carmeline  
Cheswood Manor  
Degas Park  
Dulcet Hollow  
Ledgestone  
Queenscliff  
Rembrandt Way  
Shale Creek**

**Some homes have bus service and some do not**

**To find out if a residence will have bus service,  
call Conroe ISD's South Montgomery County Transportation Department:  
832-592-8800.**

**Abram Woods  
Archwyck  
Rhapsody Bend  
Scribewood  
Silvermont**

**All homes have Bus Service**

**Bantam Woods  
Beckonvale  
Carlton Woods  
Chantsong  
Columbia Crest**

**French Oaks  
Galway  
Garnet Bend  
Old Sterling  
Southern Gardens  
Sterling Pointe**