## For parents/guardians who do not have an email account

# Setting up a Gmail Account

## Create a Gmail account

To sign up for Gmail, create a Google Account.

### Sign up for Gmail

It's free to create a Google Account. You can use the username and password for your Google Account to sign in to Gmail and other Google products like YouTube, Google Play, and Google Drive.

- 1. Visit the Google Account creation page 🗹.
- 2. Follow the steps on the screen to complete your account setup.
- 3. After you've created your Google Account, you can use it to sign in to Gmail on your computer, phone, or tablet.

#### CREATE AN ACCOUNT

### The username I want is taken

You won't be able to get a certain Gmail address if:

- The exact username you requested is already being used.
- The username you requested is very similar to an existing username. For example, if example@gmail.com already exists, you can't use examp1e@gmail.com.
- The username was used by someone in the past, and they deleted their account.
- The username you want is reserved by Google to prevent spam or abuse.