

## How to Create a New Yahoo email Account

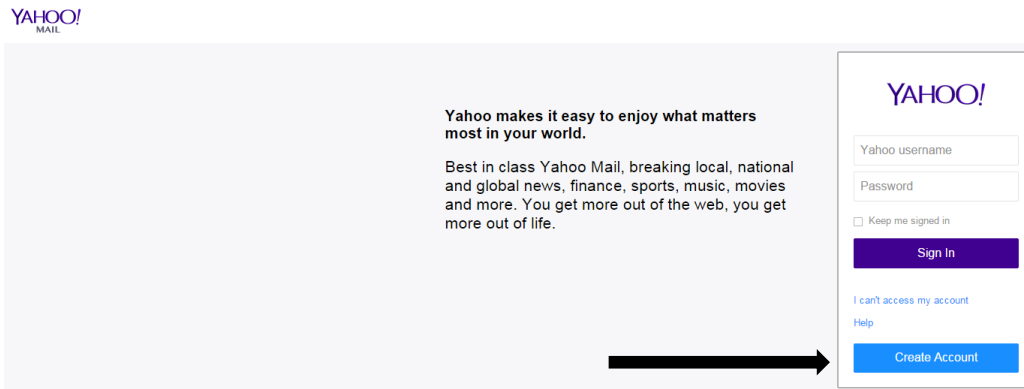
For parents/guardians who do not have an email account

**Step 1:** Open up your internet browser and go to the Yahoo home page: <https://www.yahoo.com/>

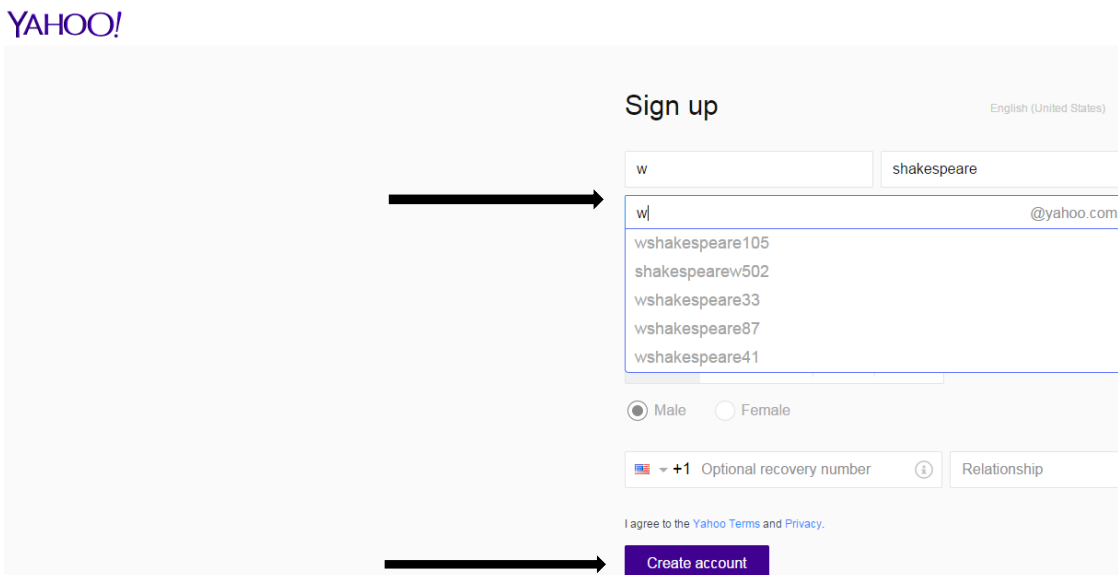
**Step 2:** Click on **Mail** at the top left corner of the page.



**Step 3:** You'll now be in the `Sign In' section. As you don't have a Yahoo account yet, you need to **Create Account**.



**Step 4:** To set up your new account, Yahoo needs some information about you – first, your **first and last name**. The username is the unique email address that you wish to use, which will be placed before `yahoo.com'. Because it needs to be unique, Yahoo may have to check the availability of any name that you decide on to verify that no one already has it. Type an email name into the `Yahoo username' box and then fill out the rest of your information. Once you start typing a username it automatically gives you some options available for a username. You can decide to accept one of the options or type in another name and check its availability once more. You may have to do this a few times. Once you finalize your email address, it's a good idea to make a note of it so that you can refer to it until you remember it. You will need to Click **Create account**.



**Step 5:** If the email name that you requested is not available, you'll get a message saying that the username is not available.

YAHOO!

The screenshot shows the Yahoo sign-up page. At the top right, it says "English (United States)". The main heading is "Sign up". There are two input fields for the first and last name, containing "w" and "shakespeare" respectively. Below these is a combined field for the email address, containing "wshakespeare" and "@yahoo.com". A red error message "This username is not available." is displayed below the email field, with a black arrow pointing to it from the left. Below the email field is a "Password" field with a "Show password" button. Underneath is a phone number field with a dropdown menu showing "+1 (580) 651-0000" and an information icon. Below the phone number is a "Birthday" field with dropdowns for "January", "5", and "1998". Below the birthday field are radio buttons for "Male" (selected) and "Female". Below the radio buttons is another phone number field with a dropdown menu showing "+1" and "Optional recovery number" and an information icon, followed by a "Relationship" field. At the bottom, there is a checkbox area with the text "I agree to the [Yahoo Terms](#) and [Privacy](#)." and a purple "Create account" button. A black arrow points to the "Create account" button from the left.

**Step 6:** Once you have successfully created email account, you will see the following message:

YAHOO!

